

us to do this. If you do not have a National Insurance number you will be asked to show either your passport or similar documentation to show that you are eligible to work in the UK. In exceptional circumstances, where there is a severe shortage of skills in the EU, Christian Aid may be able to apply for a work permit for you.

Employment history and voluntary work experience

This information may be used to assess whether or not you meet the experience required for the post. Check that the dates are correct and in order, with your current or most recent employer first. There is very little space to write this information so please be succinct, and use the personal statement to elaborate on your experience relevant to the job for which you are applying.

Relevant secondary education

Please only state your relevant qualification or training. For most posts we do not need details of the grades of your educational qualifications; only the number obtained. If you are invited for interview you may be asked to produce evidence of your qualifications.

What do you feel makes you particularly suitable for this post?

This is perhaps the most important part of the form. It is your opportunity to tell us how your experience and skills will be useful in the job. Look at the role profile and the competencies required and try to make sure that you have covered all the role requirements. It is important that you give examples from your experience of how you meet these requirements, as we will not make any assumptions. It is essential that in evidencing your experience, you link this to the competencies required for the role as indicated in the role profile. If you believe that your competencies exceed those required for the role make that clear in your statement.

We only consider what is stated on the application form when considering who to short-list for the next stage of the selection process.

Signing the form

By signing your application form you are indicating that the statements you make are true and complete. Making a false statement on your application may affect your future employment with Christian Aid.

Christian Aid

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